

**Village of Rochester
Board of Trustees
Regular Board Meeting
August 9, 2021**

President Suerdieck called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL: Trustee Carver
 Trustee Eandi
 Trustee Hendrickson
 Trustee Munroe
 Trustee Zobrist
 President Suerdieck
 Clerk Langdon

ABSENT: Trustee Butcher

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON JULY 12, 2021. *Trustee Hendrickson made a motion to approve the July 12, 2021, minutes. Motion seconded by Trustee Zobrist. Trustee Munroe and Trustee Carver voted Present. Unanimous aye vote. Motion passed.*

APPROVAL OF FINANCIAL STATEMENTS AND BILLS

Trustee Zobrist made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Eandi.

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed 5-0.

ANNOUNCEMENTS AND PRESENTATIONS

President Suerdieck swore in Tim Sommer as the Rochester Chief of Police. President Suerdieck also read the Proclamation for “Citizen of the Year 2021” and presented to Stacia Munroe. President also announced the “Grand Opening” and Ribbon Cutting

Ceremony for Carriage Crossing Senior Living. Ceremony 4pm to 7pm on September 9, 2021. All are encouraged to attend.

PUBLIC FORUM

Laura Drennan, East Mill Street addressed the Board. Ms. Drennan has lived in her home since 1993. She inquired about work on the right-of-way along Mill. She claims the right-of-way is uneven. Residents are unable to mow the area and are parking in their yards. She is also concerned about safety of children in the area.

Andrew Bartashies – he has applied for an R-G license for a golf simulation business. The new business would be located in the former grocery store. Business would have a minimal food menu and gaming machines. Alcohol sales would be under 40%. Golf business would be open year round and menu could be expanded once business picks up.

COMMITTEE REPORTS

Personnel & Finance

Trustee Zobrist – not much to report other than revisions to employee manual.

P&Z Commission

None.

Sparks in the Park

Trustee Munroe – committee met. They are waiting on a couple of numbers to come in before profit determined. She believes a small profit was earned. The presale of wrist band was a success with 251 sold. Future dates were discussed. Stacia also extended thanks to Public Works, Police Department and staff, who make this event possible.

Water & Sewer

Trustee Hendrickson – Committee met on July 21st. Three items to report:

1. Consumer Confidence Report is available on the website. Report reflects that the Village has high quality water.
2. Fire hydrant at Natick Circle is leaking and will have to shut water off in area to fix.
3. Public Works has been understaffed for quite some time; however, department will soon be fully staffed.

OLD BUSINESS

PUBLIC WORKS SUPERINTENDENT REPORT – James Foster

Water/Sewer

- Penacook water service has been moving slow due to Sparks and other duties. We expect to get back on it this week. Water line is proving difficult to locate.

- Installed meter on Old Timbers for irrigation service.
- Hydrant on Natick was hit by vehicle. Noticing during monthly meter reading. Water will have to be shut off. Residents affected will be notified.
- Installed water services for new duplex on Waterwheel.
- Received complaints of sewer leaking through manholes on Parkview. Upon investigation, a large blockage was discovered. Mains have been reopened.
- Received request for leak checks. Leaks found were inside the home.

Streets

- Bucket truck is due for inspection. Estimates are currently around \$5,000.
- Borrowed the Township's boom mower and finished cutting back the bike trail. Also cut trees back at the parks and cut at State and E. Main.
- Mowed on Maxheimer from Route 29 to Community Drive.

Parks/Property

- Block replacement has begun at the Comfort Station. Blocks have been removed; however, this has caused serious chipping of surrounding blocks, resulting in removal of more blocks. Secured the window missing blocks and reopened the comfort Station as it is now functional. Police caught the vandals.
- Doors of sheds at Community Park were kicked in. Police caught the vandals and new doors have been reinforced to prevent future incidents.
- Our large mower blew a hydraulic line. We borrowed Township's mower, which did not work well with our large cutting deck, snapping a few mower blades. Tractor is now fixed.
- The Vector had some issues which we were able to fix and put it back into service.
- A large portion of our time was spent at Community Park in preparation for Sparks.

Training/Consideration

- Met with Tom Hampton (Hampton Equipment) on road patching equipment. Reaching out to other vendors also.
- Interviews were held to open PW Assistant positions. Provided the Board approves, both candidates have accepted the position offers and are going through the paperwork. One is expected to begin working on August 16th, the other August 23rd.

Code Officer Info

- LOCIS 8 – Work Order and Code Officer software is being trial run right now. It is not quite as we hoped and are seeing if we can make it work.

- Had two reports of “black water” in pools. I am in contact with homeowners about their intentions. Also a few “tall grass” complaints, as well as one complaint about a pond.
- Rough in inspections completed for new duplex on Waterwheel.
- Final inspection completed for new single-family home on Parkview.
- Rough inspection completed for new single-family home on Waterwheel.
- Met with Bullock Garages about the possibility of building a garage on N. Walnut. Seems unlikely a garage can be built where it is wanted. WE are in talks with homeowner on their situation.

POLICE CHIEF REPORT

Sommer –

- RPD is slightly understaffed at this time.
- Full time position posted and also have a part-time position and SRO.
- Power test last weekend with 20 applicants. Interviews last week of August.
- Suspects identified in Comfort Station vandalism.

VILLAGE ENGINEER REPORT

Kevin – Lots of grants available. Rescue money, CARES money. OSLAD grant open right now. He is currently working with staff to determine needs and opportunities.

VILLAGE MANAGERS REPORT

Deb Elderton --

- Sparks was a success.
- Office will be welcoming a new employee.
- Two new hires in PW department.
- TIF consultants found error on application for interest turned in for the Cottage of Carriage Crossing so that agreement will be Tabled tonight.

EXECUTIVE SESSION

None.

NEW BUSINESS

Ordinance 21-20 Amending the Rochester Village Code to add one (1) R-G Liquor License. *Trustee Munroe made a motion to approve Ordinance 21-20. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher – ABSENT
Trustee Carver – YES
Trustee Eandi – YES

Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 5-0

Ordinance 21-21 Pertaining to the Corona Virus Local Fiscal Recovery Fund for the Village of Rochester. *Trustee Munroe made a to approve Ordinance 21-21. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Butcher – ABSENT
Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 5-0

Ordinance 21-22 Amending the Rochester Village Code to Establish a “Committee of the Whole” to meet on the 4th Monday of Each Month at 7:00pm. Board discussed this ordinance. Trustee Zobrist does not believe this will help the flow of information. Trustee Munroe concerned that it would feel as if serving on every committee. Trustee Hendrickson not opposed but suggested a trial run in the near future before voting on Ordinance. Trustees Eandi and Carver would also like a trial run before voting. *Trustee Munroe made a motion to Table Ordinance 21-22. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Ordinance Tabled.*

Resolution 21-29 Approving a Tax Increment Financing District Redevelopment Agreement by and between Village of Rochester, Sangamon County, Illinois and LCB Investments, LLC Rochester Tax Increment Financing District. *Trustee Munroe made a motion to Table Resolution 21-29. Motion seconded by Trustee Zobrist. Unanimous aye vote. Resolution Tabled.*

Resolution 21-30 Naming Field #3 at Rochester Community Park as Ramsey Field. *Trustee Munroe made a motion to remove item since this has already been done. Motion seconded by Trustee Zobrist. Unanimous aye vote. Resolution removed.*

Motion to hire two (2) full-time employees in the Public Works Department as “Public Works Assistants”. *Trustee Munroe made a motion to approve the hiring in Public Works. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher – ABSENT
Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed 5-0.

Motion to hire one (1) full-time employee in the Administration Department as “Office/Code Assistant”. *Trustee Zobrist made a motion to approve hiring in Administration Department. Motion seconded by Trustee Munroe.*

ROLL CALL:

Trustee Butcher – ABSENT
Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed 5-0.

Motion to approve the street closure request for the Rochester Homecoming Parade on Wednesday, September 22, 2021 from 5pm to 6:30pm beginning at the Baptist Church on State Street, East Main Street, and North Walnut Street to the Rochester High School Rear Parking Lot. *Trustee Zobrist made a motion to approve stated road closures for the Rochester Homecoming Parade. Motion seconded by Trustee Carver.*

ROLL CALL:

Trustee Butcher – ABSENT
Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed 5-0.

DATES TO REMEMBER

August 19, 2021 @ 3pm

Joint Use Committee

August 24, 2021 @ 7pm
August 25, 2021 @ 5pm
August 25 @ 6pm
September 6, 2021
September 13, 2021 @ 7pm

Planning & Zoning
Water & Sewer Committee
Streets Committee
Closed for Labor Day Holiday
Village Board

*Trustee Hendrickson made a motion to adjourn. Trustee Zobrist seconded the motion.
Unanimous aye vote.*

Adjourned at 8:07 p.m.

Respectfully submitted,

Lynn Langdon
Village Clerk